

PREPARING CAR FOR DELIVERY

The factory exercises extraordinary care to insure the proper operation of all instruments and controls, the proper fit and adjustment of each part, and the correct anchorage of each bolt, nut, and coupling. New parts, however, do not always operate freely or retain their original adjustment. Because of these facts and because of possible disarrangements which may be incurred in shipping, it is essential that each new car be thoroughly inspected and serviced before delivery.

There is no more opportune time for the dealer to secure a permanent customer than when the car is initially serviced. In the preparation of the new car for delivery, the dealer's service department should, therefore, use this first opportunity to convince the customer of the ability and thoroughness of its mech-

anics. A new car purchaser may be unaware of the painstaking detail required in the preparation of a new car, but he readily notices any improper operation which is the inevitable result of careless or casual servicing. Annoying conditions, necessitating frequent returns to the service station during the early period of ownership, dampen the customer's enthusiasm and invariably deprive the dealer organization of continued patronage.

Form No. H350, "Preparation of New Vehicle for Retail Delivery," is placed in the package compartment of each car before it leaves the factory and should be used by every dealer's service organization as a guide for preparing new cars for delivery. The form, which is the same for all models, includes complete instructions on the procedure for its use.

4-55
H350
Studebaker

PREPARATION OF NEW VEHICLE FOR RETAIL DELIVERY

This side used for PASSENGER CARS—See other side for trucks

INSTRUCTIONS: Made by dealer at the time of preparing new car for retail delivery. When work is completed, detach the stub and tie it securely to the steering wheel. File the remaining section according to car serial number in the New Car Preparation Department and transfer it to the purchaser's file in Service Department when the vehicle is sold.

Delivered to _____ Address _____
 Serial No. _____ Engine No. _____ Key No. _____

INSPECTION AND/OR CORRECTION PROCEDURE

Place a check mark in the box at the left of each item if these are found to be O.K., or after corrections have been made. Follow SHOP MANUAL specifications and procedures when making any adjustments or corrections.

<p>CAR ON FLOOR</p> <ul style="list-style-type: none"> <input type="checkbox"/> Hood lock and safety hook—Check operation. <input type="checkbox"/> Radiator—Fill to proper level. Install antifreeze if needed. <input type="checkbox"/> Storage battery—Check specific gravity and add water if needed. Check battery cables and hold-down bolts for tightness and position. <input type="checkbox"/> Fan belt and generator, attaching bolts—Inspect for adjustment and tightness. <input type="checkbox"/> Power Steering Unit—If so equipped, check adjustment of drive belt. <input type="checkbox"/> Electrical connections—Inspect for tightness. <input type="checkbox"/> Cylinder head cap screws—Tighten in proper sequence with torque wrench. <input type="checkbox"/> Valve clearances—V8 Engine—Adjust valve clearances after tightening cylinder head cap screws. <input type="checkbox"/> Intake and exhaust manifolds—Tighten. <input type="checkbox"/> Choke and throttle—Check choke for freedom of operation. Check throttle for full opening. <input type="checkbox"/> Carburetor air cleaner—Service. <input type="checkbox"/> Fuel pump bowl—Clean and check for leaks. <input type="checkbox"/> Distributor—Check point gap. <input type="checkbox"/> Ignition timing—Check. <input type="checkbox"/> Spark modifier—Check operation with timing light. <input type="checkbox"/> Carburetor—Adjust idle mixture and set at correct idle speed. <input type="checkbox"/> Automatic drive—If so equipped, check and adjust transmission control linkage. <input type="checkbox"/> Wheel disc-to-hub nuts—Tighten with torque wrench. <input type="checkbox"/> Lights and horn—Check operation and adjustment. <input type="checkbox"/> Tires—Inflate to recommended pressure. <input type="checkbox"/> Front wheel alignment—Check toe-in, camber, and caster. <input type="checkbox"/> Brake fluid—Check level in master cylinder. <input type="checkbox"/> Brake pedal—Check for full and free return. <input type="checkbox"/> Body and compartment doors, windows, keys, and locks—Check for proper operation and fit. <input type="checkbox"/> Jack and spare tire—Check for proper installation. <input type="checkbox"/> Shortages—Report immediately. 	<p>CAR ON LUBRICATION LIFT</p> <ul style="list-style-type: none"> <input type="checkbox"/> Engine oil level—Check before raising car. <input type="checkbox"/> Transmission and rear axle—Check lubricant level. <input type="checkbox"/> Lubrication—Check and lubricate all points shown on lubrication chart. <input type="checkbox"/> Leaks—Check under chassis for evidence of water, oil, gas, brake and shock absorber fluid leaks. <input type="checkbox"/> Front wheel bearings—Inspect for adjustment and lubrication. <input type="checkbox"/> Hold-down brackets—Remove from frame side rails. <input type="checkbox"/> Steering connections—Inspect for tightness and make sure all cotter pins are in place. <input type="checkbox"/> Spring U bolts—Tighten with torque wrench. <input type="checkbox"/> Shock absorbers—Check mounting bolts for tightness. <input type="checkbox"/> Stabilizer bars—Check mountings for tightness. <input type="checkbox"/> Muffler and tail pipe mountings—Check for proper alignment and tightness. <input type="checkbox"/> Service brakes—Check adjustment at each wheel. <input type="checkbox"/> Brake pedal—Check free travel at master cylinder rod. <input type="checkbox"/> Parking brake cable—Inspect for correct assembly, adjustment, and installation of cotter pins. <input type="checkbox"/> Rear axle shaft—Check end play. Lubricate bearings. <p>DRIVING TEST</p> <ul style="list-style-type: none"> <input type="checkbox"/> Front seat adjusting mechanism—Check operation. <input type="checkbox"/> Starter—Test operation. <input type="checkbox"/> Clutch—Test operation and check free travel of pedal. <input type="checkbox"/> Transmission—Test operation in all forward speeds and reverse. <input type="checkbox"/> Brakes—Test operation of service and parking brakes. <input type="checkbox"/> Hill Holder—If so equipped, test operation. <input type="checkbox"/> Windshield wiper—Test operation. <input type="checkbox"/> Instrument panel gauges—Check to determine if all operate properly. <input type="checkbox"/> Accessories—Check installation and test operation. <input type="checkbox"/> Squeaks and rattles—Test and correct. <input type="checkbox"/> Steering—Test for free turning. <p>FINAL</p> <ul style="list-style-type: none"> <input type="checkbox"/> Make any required adjustments after driving test and retest vehicle if advisable. <input type="checkbox"/> Floor carpets or mat—Install properly. <input type="checkbox"/> Upholstery—Thoroughly clean inside of car. <input type="checkbox"/> Wash and clean vehicle. Apply wax to chrome plated and stainless steel parts. <input type="checkbox"/> Remove protective coating from white sidewall tires. <input type="checkbox"/> Serial number—Write on Service Policy and deliver to office.
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Lubricated by _____ Inspected by _____ Adjustments made by _____
 Repair Order No. _____ Date _____ Signed _____
New Car Delivery Department

This vehicle, Serial No. _____, was prepared for retail delivery on Repair Order No. _____

Printed in U.S.A.
Signed _____
New Car Delivery Department

SERVICE BULLETIN REFERENCE

NUMBER

PAGE

SUBJECT

ADDITIONAL NOTES

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